



Lake George Land Conservancy Bio Research Intern

JOB TITLE: Stewardship Assistant (Full Time/Seasonal)

TIME PERIOD: Position lasting 12 weeks; Mid April – July (actual dates may vary)

LOCATION: Bolton Landing, New York, Lake George watershed

SUPERVISOR: Executive Director technical and communications;

Communications and Outreach Manager for administrative and coordination with Stewardship Assistants

SUMMARY OF POSITION:

The Lake George Land Conservancy (LGLC) Bio Research Intern will create bio inventories and educational resources of LGLC's preserves and properties. The Lake George Land Conservancy is a nonprofit land trust dedicated to working with willing landowners to protect the world-renowned water quality of Lake George and to permanently preserve the natural, scenic and recreational resources of the Lake George region. LGLC currently maintains six preserves and properties that are open to the public with trails for passive recreational use.

Our goal is to gather more in depth information on four of our preserves that are habitat for ospreys, peregrine falcons, great blue herons, beavers and other undocumented mammals. The intern would be hired for a 12 week cycle starting spring through summer 2010 for optimal exposure of the habitat area. They will setup and maintain monitoring equipment such as trip cameras, and document all observations throughout the 12 weeks. The intern will prepare a final report that will be presented to local schools with suggested lesson plans and to the public via website enhancement. The report will become an important addition to LGLC's documentation of animal habitats of Lake George. Particular interest in birds is crucial with special attention to finding migrating species. Information will be used for possible applications for Federal grants for land protection projects.

If time permits, the internship may include stewardship tasks such as improving the hiking trails on LGLC preserves and properties, including clearing brush and trail marking as needed. The intern will also interact with the public and communities within the watershed through person to person contacts at LGLC preserves and public recreational venues. Administrative days will be required for organizing, documenting and reporting on field work, as well as the routine maintenance of equipment as needed. The intern supervises no employees but may assist LGLC staff to oversee the work of volunteers. This intern will work primarily alone but may also work with the LGLC Stewardship Assistant(s) depending on the projects and requirements in the field. Work in inclement weather may be required.

DUTIES:

1. Collect data for complete Bio Inventories on four of our preserves and create a final finding report.
2. Use the research to develop educational materials for youth and adult that can also be used on our website.
3. Assist with the day-to-day operation and management of LGLC protected properties, including trail maintenance and boundary posting when needed.
4. Interact with preserve visitors and represent the organization in a friendly and professional manner.
5. Assist with volunteer work days and other public events.
6. Maintain LGLC equipment to ensure proper working condition.
7. Other Intern duties as assigned, including potential research conducted on other LGLC preserves and related preserves such as Dome Island.

POSITION REQUIREMENTS:

1. Bachelor's or graduate degree in ecology, biology, environmental science, natural resources or a closely related field.
2. Qualified candidates are well organized self-starters with a demonstrable commitment to conservation issues.

3. A valid driver's license is required.
4. Knowledge and ability to identify New York's flora and fauna, especially birds; knowledge of survey and inventory methods and field experience desired.
5. Excellent communication skills in person and in writing, flexibility, and ability to work effectively with others and independently.
6. Ability to perform tasks requiring physical exertion, in all weather conditions and on difficult and sometimes hazardous terrain in the outdoors.
7. Experience with and ability to safely use hand and power tools, and various photography / video equipment.
8. GPS skills and experience reading and understanding survey maps and use of GIS.
9. Willingness to travel throughout the Lake George watershed. Must be willing to drive own vehicle if LGLC vehicle is not available.
10. Experience with common software applications (e.g. Word, Excel, Web browsers).
11. Strong organizational skills and ability to manage multiple tasks simultaneously with little supervision. Ability to complete tasks independently within assigned timeframes.
12. Flexibility in working schedule; occasional weekend workdays may be required.
13. Strong interpersonal skills; willingness to interact with the public; ability to organize and work effectively alone and with a wide variety of people.
14. Experience operating a kayak, boat and outboard motor beneficial.

SALARY:

\$12.00/hr, 37.5 hrs/wk. Mileage reimbursement provided for work related travel in personal vehicle. Housing may be provided or camping on LGLC property will be permitted.

TO APPLY:

Please submit a cover letter, resume (including relevant coursework and experience) and the names, addresses and phone numbers of three employment and/or academic references by March 26. Send application via email (preferred), fax or mail to:

E-mail: shoffman@lglc.org (state "Research Intern" in subject heading)

Sarah Hoffman
Lake George Land Conservancy
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518-644-9673
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This position's availability may be subject to funding requested under a grant. The Lake George Land Conservancy is an Equal Opportunity Employer.